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COUNCIL ON STUDENT AFFAIRS

TERMS OF REFERENCE

Purpose

The aim of Council is the betterment of the quality of student life at the University of Alberta. To this end, it

- focuses on student life on campus, paying particular attention to the range and quality of student services programs in operation; (EXEC 06 NOV 2000) (GFC 27 NOV 2000)
- on its own initiative or on referral by other agencies and individuals, acts as a forum for discussion of matters affecting the quality of student life; (EXEC 06 NOV 2000) (GFC 27 NOV 2000)
- ensures communication and cooperation among all offices and organizations which provide services affecting students; (EXEC 06 NOV 2000) (GFC 27 NOV 2000)
- upon the request of a sponsor or referral from GFC, considers program proposals which might affect or enhance the quality of student life, and provides appropriate advice to University administrators, student groups, and student governments; (EXEC 06 NOV 2000) (GFC 27 NOV 2000)
- reports annually to GFC in September on its activities. (EXEC 06 NOV 2000) (GFC 27 NOV 2000) (EXEC 07 MAR 2011)

***Composition**

- In the Chair, the Provost and Vice-President (Academic) (or delegate)

As Vice-Chair, the Dean of Students

Student Affairs Officer (EXEC 07 MAR 2011)

President, Students' Union

President, Graduate Students' Association

Chair, Campus Recreation Advisory Committee (EXEC 10 JAN 2005)

President, Residence Halls Association

Representative, Inter-Fraternity Council (elected by IFC)

Representative, Panhellenic Council (elected by Panhellenic Council)

Representative, University Libraries

Representative, University Student Services

Representative, Office of the Registrar

One Graduate Student (must be a member of GFC at the time of initial appointment)

One Undergraduate Student (must be a member of GFC at the time of initial appointment)

One Faculty Representative (elected from GFC)

One International Student

Senior Manager, Students' Union Student Services (EXEC 10 JAN 2005)

Manager, Student Group Services (EXEC 10 JAN 2005)

Student Representative from Campus Saint Jean (EXEC 07 MAR 2011)

Student Representative from Augustana Faculty (EXEC 07 MAR 2011)

*All members except those elected by GFC are permitted to send delegates to meetings. Delegates are entitled to full voting privileges. (Student Affairs Officer (EXEC 07 MAR 2011))

Positions may occasionally be added or deleted as deemed appropriate by Council.

**Appointing an International Student

1. International Student is defined as any student attending the University of Alberta who is not a permanent resident and/or who is not a Canadian citizen.
2. The appointment of the COSA International Student representative shall be made at the discretion of the University of Alberta International Centre.
3. The COSA International Student Representative shall be appointed for a one-year term.

Annual Report

The Council on Student Affairs (COSA) shall submit an annual report to General Faculties Council in September of each year detailing its major activities, decisions and topics of discussion during the previous twelve months. The annual report should also describe briefly any recommendations made to GFC during the past year and implementation thereof. It is recommended that matters requiring action by GFC be presented separately from the annual report. (GFC 09 FEB 1981)(EXEC 06 MAY 1996)(EXEC 09 DEC 1997)(GFC 30 MAR 1998)(EXEC 06 NOV 2000)(GFC 27 NOV 2000)(EXEC 17 JUN 2002) (EXEC 07 MAR 2011)